



Speaker Profile for Consideration

The VTMGMA Program Committee is responsible for the selection of appropriate speakers and topics to ensure both are relevant to the target audience. The topic and complete presentation must have importance to medical practice management staff and should be delivered within a specified timeframe. If you wish to be considered, we ask that you submit the Speaker Profile for Consideration. You can return your profile via email to our Executive Director at staff@vermontmgma.com.

Presenter Information

Speaker Name: _____
Job Title: _____
Organization: _____
Address: _____

Email: _____
Business Number: _____
Cell Number: _____
Fax Number: _____
Speaker Bio: _____

Please provide us with two references or evaluations from previous speaking engagements:

Speaking Reference 1: _____
Speaking Reference 2: _____

Please list three previous speaking engagements including the topic, year of the presentation and the number of individuals in attendance:

Engagement 1: _____

Engagement 2: _____

Engagement 3: _____

Presentation Information

Type of speaking engagement you are interested in: ___ Webinar
 ___ Quarterly Seminar
 ___ Annual Conference Break Out Session
 ___ Annual Conference Keynote

Presentation Title: _____

Length of presentation: _____

Presentation Domain: ___ Financial Management
 ___ Human Resource Management
 ___ Business Operations
 ___ Information Management
 ___ Risk Management
 ___ Organizational Governance
 ___ Quality Management
 ___ Patient Care Systems

Target audience: ___ Level I – Operations, billing, coding and reimbursement staff
 ___ Level II – Supervisors and managers
 ___ Level III – Executive staff and physicians

Session Description:

Session Objectives:

Are there any fees associated with the presentation: ___ Yes ___ No

The fee for this presentation is: \$ _____

Note: If approved, VTMGMA will submit a Speaker Agreement for signature which will contain all of the Terms associated with the speaking engagement.

*This form should be completed for consideration to speak with VTMGMA. This is not a guarantee of a speaking engagement. All submissions are reviewed by the Program Committee and acceptance is determined according to subject matter, event need and date of submission.